



HURTWOOD HOUSE

INFORMATION PACK



Hurtwood House is an independent school specialising in the sixth form; our unique blend of the creative and academic prepares students for university and life beyond.

The school has an outstanding academic record with over 20 subjects being studied at A Level, ensuring that it has ranked highly in the independent sector top ten coeducational sixth forms for the last five years. The other defining feature of Hurtwood House is its creativity. We are a centre of excellence for the performing and creative arts, providing outstanding opportunities for the aspiring actor, singer, artist, fashion designer, composer and film maker, both in the A Level courses and in specially arranged and professionally organised activities. These include our Film Academy, our concerts and our drama productions.

This culture of creativity, originality and professionalism permeates throughout the school and, because it is important to us that we provide a complete and broad education, we put a great deal of emphasis on personal development, preparing our students for university and, more importantly, the challenges of life beyond.

Hurtwood House is one of England's most exciting and successful schools – retaining traditional values, but breaking new ground educationally.

Joining the Hurtwood community offers opportunities to:

- Work with enthusiastic and well-motivated students in small, well-resourced classes
- Become part of a committed and professional education team in a friendly and supportive atmosphere
- Experience the benefits of a coeducational boarding environment, with a strong pastoral ethos and students from many different national backgrounds
- Develop your career in a modern, energetic school with a reputation for academic achievement and creative excellence
- Enjoy a beautiful campus in the midst of the Surrey Hills, but within easy reach of London, major airports and the South coast



HURTWOOD HOUSE

Graduate Assistant - Higher Education Advice and Administration



Hurtwood are looking for an enthusiastic and hard working individual to join the Life Skills team as a Graduate Trainee. The adviser will be part of a comprehensive HE advice service which prepares students for life after Hurtwood, whether they are aiming for UK, US or other overseas institutions, Oxbridge or art college, medicine or drama school. A full programme of training will be offered for the right candidate. Our aim is to help our students make decisions which are right for them in terms of their future plans, whatever route they intend to take by offering:

- Expert and individual advice on the process of choosing and applying for Higher Education courses, in the UK, EU, USA or elsewhere in the world.
- Individual help with completing the applications online and crafting the best possible personal statements. Mock interviews.
- Access to Unifrog for HE research and application information.
- High quality references for UCAS, overseas institutions and workplace applications
- A thorough preparation programme for Oxbridge, medical and veterinary candidates, including sessions in tackling the entrance examinations.
- Advice regarding the subject specific entry tests to the top universities (for example in Law and Medicine).
- Support sessions for students in their applications to universities in the USA.
- Visits to Hurtwood by admissions tutors from a range of universities to explain the admissions procedure and what they are looking for.
- Visits to Hurtwood by admissions tutors of the leading Drama Schools and individual tailor-made sessions to help prepare for the auditions.
- The best quality advice for students interested in Art College including trips to the UCAS 'Design Your Future' fair accompanied by their teachers and visits from university lecturers.
- Annual conference to help students prepare for HE applications.
- Annual 'Preparing for the Workplace' conference exploring work experience, apprenticeships, interview technique and networking.
- Annual HE and Careers fair featuring representatives from UK universities, drama school, art foundation courses, film schools and overseas institutions.
- Individual help on applying for accommodation and finance at university.
- Help in preparation of C.V.s for job and apprenticeship applications.
- Guidance on gap year schemes focusing on how to have a fun and enriching experience.



HURTWOOD HOUSE

BOARDING AND PASTORAL



As a fully residential school our primary concern is to provide students with a safe, structured, caring and happy community. That is why we place so much emphasis on our House structure.

Students board in one of five country houses or their lodges, some of which are on the campus and some nearby. Each House has a Housemaster or Housemistress (HsM) who lives in and a team of House Tutors. The HsM is the link between the school, the student and parents and is the first point of contact on all academic and pastoral matters. The House staff are responsible for looking after the students, for monitoring academic progress, for providing guidance and for creating a warm, supportive and organised family unit and what we like to think of as a sense of 'structured informality'. All full-time staff are assigned to one of the boarding houses as academic tutors who take responsibility for a small tutor group, meeting them on a Monday evening. Some staff are full tutors who assist the HsM in the running of the boarding environment by doing evening and weekend duties in the House. An additional allowance is paid for these duties.

All of the working day is spent on campus and students are transported back to their House after supper every evening by the House staff. Main meals are taken on campus in our award winning 'refectory' building where the food is healthy, wholesome and there is a wide choice to satisfy all dietary requirements. It is all freshly prepared on the premises by our own staff. There are also kitchen facilities in every House for snacks, tea and coffee etc, games rooms and communal TV rooms. All Houses have internet access and a wireless LAN.

Joining the Hurtwood pastoral team offers opportunities to:

- Work with students outside of the classroom, building long-lasting, productive relationships
- Become part of the hard-working and dedicated tutor teams who run the boarding houses
- Help students prepare for the independence of life at university, drama school or art college
- Become fully involved in the busy and exciting extracurricular life of the school